

Ross Valley School District Agenda

**Special Board Meeting
Open Session 5:30-9 :30 pm
(Approximate Timelines)
December 06, 2011
Tuesday, 05:30 PM**

District Office Conference Room
110 Shaw Drive, San Anselmo, CA 94960
Tel: 415.454.2162 / Fax: 415.454.3186

BOARD OF TRUSTEES RESPONSIBILITIES

- (1) Set Direction; (2) Establish Structure; (3) Provide Support;
(4) Ensure Accountability; (5) Act as Community Leaders

BOARD OF TRUSTEES

- Chris Carlucci, President
- Heidi Kritscher Weller, Clerk
- Annelise Bauer
- Conn Hickey
- Sharon Sagar

SUPERINTENDENT

- Eileen Rohan

I. GENERAL MEETING INFORMATION

a. General Meeting Information

Information On

- How To Address The Board / Public Comment
- Time Allocations
- Consent Agenda Procedure
- Accommodations for Individuals with Disabilities
- Agenda & Supporting Documents

View Section: Data/Discussion/Analysis

II. CALL TO ORDER

III. GOVERNANCE

a. ACTION: Swear-In New Trustees

- Introduction: Eileen Rohan, Superintendent
- Guest: Mary Jane Burke, Marin County Superintendent of Schools
- Allotted Time: 15 Minutes

b. Recognition of Outgoing Trustees

- Recognition of Sharon Sagar and Conn Hickey
- Venue

5:45-6:00 p.m.

Mary Jane Burke, Marin County Superintendent of Schools

6:00-6:15 p.m.

Manor Staff & Students

6:15-6:30 p.m.

Representatives from the Towns of Fairfax and San Anselmo

6:30-6:45 p.m.

Ross Valley District Staff

6:45-7:00 p.m.

Reception

IV. BREAK - 5 Minutes

V. PLEDGE OF ALLEGIANCE

VI. APPROVAL OF AGENDA AND TIME ALLOCATIONS

VII. GOVERNANCE

a. Discussion/Action: Annual Board Re-Organization (D) (V)

- Formal Action/Vote: Voting is Allowed

- 1. Roll Call Vote for Board President (1 year term)
- 2. Roll Call Vote for Board Clerk (1 year term)
- 3. Roll Call Vote for Marin County School Boards Association (MCSBA) Representative (1 year term)

- Introduction/Facilitator: Eileen Rohan, Superintendent
- Allotted Time: 30 Minutes

b. Discussion/Action: Committee Appointments (D) (V)

- Formal Action/Vote: Voting is Allowed
- Facilitator: Board President
- Discussion/Self Appointments: Trustees determine representation on district committees as well as outside educational committees (1 year terms)
- Allotted Time: 30 Minutes

c. Discussion/Action: Board Site Rotation Calendar January through June 2012

(D) (V)

- Formal Action/Vote: Voting is Allowed
- Presenter/Facilitator: Board President
- Allotted Time: 10 Minutes

VIII. FINANCE

a. Discussion/Action: Resolution #06-11-12 Authorization to Sign On Behalf of the Board (D) (V)

- Formal Action/Vote: Voting is Allowed
- Prepared by: Business Office
- Authorization for James R. Cerreta, Interim Business Manager, to Sign on Behalf of the Governing Board
- Allotted Time: 5 Minutes

IX. BOND / MODERNIZATION

a. Report/Discussion: Bond Project Update (D)

- Discussion Only: No formal action will be taken.
- Introduction/Presenter: George Baranoff, Bond Manager
- Facilitator: Board President
- Allotted Time: 5 Minutes

b. Discussion/Action: Brookside Upper Architectural Presentation (D) (V)

- Formal Action/Vote: Voting is Allowed
- Prepared by: George Baranoff
- Presentation by:
 1. George Baranoff, Bond Project Manager
 2. QKA Architects
- Allotted Time: 40 Minutes
 1. Presentation: 20 Minutes
 2. Discussion: 20 Minutes

X. CONSENT ITEMS

a. Approve: Elementary Ed Specs (V) (C)

- Formal Action/Vote: Voting is Allowed
- Prepared by: George Baranoff, Bond Manager
- Allotted Time: NA

b. Approve: Middle School Ed Specs (V) (C)

- Formal Action/Vote: Voting is Allowed
- Prepared by: George Baranoff, Bond Manager
- Allotted Time: NA

c. Approve: Agreement to Prepare Student Travel Analysis for Ross Valley School District (V) (C)

- Formal Action/Vote: Voting is Allowed
- Prepared by: Bret Joyner, Director of Maintenance & Operations
- Allotted Time: NA

d. Approve: Personnel Actions (V) (C)

- Formal Action/Vote: Voting is Allowed
- Prepared by: Marci Trahan, Assistant Superintendent
- Allotted Time: NA

e. Approve: Board Minutes (V) (C)

- Formal Action/Vote: Voting is Allowed
- Prepared by: Superintendent's Office
- Minutes for

1. November 29, 2011 Meeting

- Allotted Time: NA

XI. ACTION OTHER (Items Removed from Consent)

XII. FUTURE AGENDA ITEMS

a. Future Board Items (D) (V)

- Formal Action/Vote: Voting is Allowed
- Presenter: Board President
- Topics: Review requests for future board items, if applicable set meeting date, direct staff as needed, confirm what information (reports, updates, etc.) should be presented.
- Allotted Time: 5 Minutes

XIII. BOARD DEBRIEF

a. Board Debrief *(D)*

- Discussion Only: No formal action will be taken.
- Summarize, clarify and discuss:
 1. Actions of the board.
 2. Board directives to the superintendent, district staff and/or members of the board.
 3. Other decisions discussed during the board meeting.
 4. Efficiency and effectiveness of the meeting.
 5. Board Communication Update
 6. Board Responsibilities (site rotations, school site visits, etc.)
- Allotted Time: 15 Minutes

XIV. ADJOURNMENT